



New Patient Instructions

Thank you for selecting our office for your Orthopaedic Healthcare needs. Please review the following items that will be required for your first visit.

1. Please arrive 30 minutes prior to your scheduled appointment to complete the necessary Registration and Intake paperwork required for your Electronic Health Record.
2. Co-pays will be collected prior to seeing the physician.
3. If your insurance requires a referral to see a specialist, you will be required to present a current referral form at the time of your visit. Please call your primary care physician prior to your appointment to obtain the referral.
4. If your visit is covered by Workman's Compensation you will be required to present us with the accident report completed by your employer with all accident and billing information. We are unable to send claims to your Workers Compensation Carrier without this information. ***Please see the "Workers Compensation & Third Party Information Form" You will be required to complete this form.***
5. Bring in any current x-rays, MRIs, bone scans, medical records related to your visit, and a list of your current medications. This includes any and all vitamin supplements and any over the counter medication.
6. You will be required to provide current insurance cards and a current photo for identification.

If you are unable to obtain your referral or authorization and/or obtain any medical records/x-rays needed for your visit please call the office to reschedule your appointment.